

THERE IS NO PAYMENT OR OBLIGATION IF YOUR ITEM DOES NOT SELL AT AUCTION.

ALL PACKAGES ARE 100% RISK-FREE.

<u>GiveSmart Item Shop</u> offers the best of both worlds for auction item sourcing. Nonprofits can quickly source best-selling, risk-free travel and experience packages, jewelry, and wine from trusted providers and enjoy one-on-one customer support throughout the process.

In partnership with *riskfreeitemshop*, the products are exclusively offered for nonprofit fundraising. All items have a Cost to Nonprofit price (the reserve price), which the nonprofit **will pay only if the item sells at the fundraising event**. There are no additional markups or fees for the items; no upfront payment is required.

TO SHOP:

- View packages by category or scroll down.
- To learn more about a package:
 - Click the image or name of the package to be directed to the product page.
 - Once you have read about the package, you may click Add to Cart
- You can continue shopping until you have selected all of your desired packages.

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- When you are ready to check out, click the shopping cart icon 🗔 or **Proceed To Checkout** button.
- The first step in the checkout process is to review your order. When you are finished, click the **Go To Checkout** button.



• Please complete the requested information on the checkout page and submit your order. No payment or credit card information is due. You are only billed after your event, if your package is sold.

TO ACCESS MARKETING MATERIALS

- After submitting your order, you will be directed to a page where you may download a PDF for each travel or wine package. The PDF contains the item description and a link to access photos, promo videos, social media graphics, and posters to load and feature on your GiveSmart auction platform. You will also receive a confirmation email with the downloadable PDF links as well.
 - For jewelry, you will receive an email from Jewels With A Purpose within 1 business day. This email will contain a link to the marketing materials and a link to request free shipping to your event. Please allow 10 days for shipping to guarantee on-time arrival. For your convenience, return shipping for unsold items is free.

WORKING WITH OUR ITEM PROVIDERS

Our item providers will work directly with you on all aspects of the post-order process, including:

- Reaching out via email to introduce themselves and confirm your order.
- Check-in with you after your event to determine what items were sold and invoice you only if your selected items were sold at auction.
- Once payment has been rendered:
 - Auction Packages will contact your winners with information on how to book their trip through their Concierge Services. For orders including wine, they will arrange shipping to your winner according to the shipping guidelines noted on the product page.
 - Jewels With A Purpose will contact you after your event to determine what items sold and bill you the wholesale price for those items. For jewelry that did not sell, they will provide the information to return the items at no cost.
 - If your event was virtual, Jewels With A Purpose will collect your winners' names and address information and mail the items directly to them.
- For more information, please download our FAQs document.